

## **Indian Lake Community Club Clubhouse Rental Contract**

Applications for the rental of the ILCC clubhouse are taken on a first come first serve basis, for dates that do not conflict with club activities (ILCC activities shall have preference over all other requests). It must be submitted to the trustee in charge of rentals no later than the first of the month proceeding the month of the date requested (All applications must be approved by the Board of Trustee's).

### **Rules and regulations:**

1. The I.L.C.C. clubhouse is available to its **members only** and their immediate family.
2. It is required that a member of the Board Trustee's be present to safeguard both requesters membership privileges and the clubhouse facilities and property (A trustee will be appointed if you are unable to secure one on your own).
3. **No alcohol** is to be brought into or removed from the clubhouse. Due to our liquor license all alcohol must be purchased through the ILCC bar trustee.
4. **Minors** are not allowed to consume alcoholic beverages.
5. No one is permitted behind the bar except for authorized personal.
6. All rentals are for a **five-hour time period**, if more time is needed it must be negotiated before trustee approval.
7. The member making the request is responsible for all **club property** for the duration of the rental.
8. No furniture is to be removed from the Woman's clubroom.
9. Decorations must be hung from the two cables provided across the ceiling. Nothing is to be hung on **light fixtures** or **ceiling**.
10. **Only tape** is to be used to apply decorations to walls, please **do not staple or tack** anything to club property.
11. Rental does not include use of kitchen utensils; kitchen cabinets are to remain locked at all times.

### **Rental Options and Payment:**

1. **Entire Hall** - Full kitchen w/walk in fridge and pro stove, bar area w/ice maker, Women's club room w/couches and coffee tables, and hall w/stage area.  
Cost: \$375.00
2. **Bar Area** - Full kitchen w/walk in fridge and pro stove, bar area w/ice maker, and Women's club room w/couches and coffee tables.  
Cost: \$275.00
3. **Hall Area** - Hall w/stage area, is only offered for children's parties (Adult chaperones only) Monday - Friday, clean up is required.  
Cost: \$100.00

A \$100.00 deposit is required at the time the application is submitted in order to secure the desired date. The balance is due at the time the keys are picked up along with a \$300.00 security check that will be returned after inspection of the clubhouse (All pricing is susceptible to change without notification).

## Indian Lake Community Club Clubhouse Rental Application

Name of Member making request: \_\_\_\_\_.

Relationship of person making request is for: \_\_\_\_\_.  
(Mother, brother, daughter, husband, ect)

**Description of engagement:**

1. a) Type of engagement: \_\_\_\_\_.  
(Wedding, anniversary, birthday, ect.)

b) Date: \_\_\_\_\_.  
(Include day – Sat. Sun. ect.)

c) Time: from \_\_\_\_\_ to \_\_\_\_\_.  
(Five hour maximum per party)

d) Estimated number of people to attend: \_\_\_\_\_.  
(220 people are the maximum allowed)

**Type of rental required (Check one):**

1. a) Entire Hall \_\_\_\_\_. b) Bar Area \_\_\_\_\_. c) Hall Area \_\_\_\_\_.  
(For children's parties, week days only)

2. Bar Required: Yes \_\_\_\_\_. No \_\_\_\_\_.

a) Stick count: \_\_\_\_\_. b) Cash bar: \_\_\_\_\_. c) Open bar: \_\_\_\_\_.  
(See Bar Application for description of each choice)

Name of trustee to be present: \_\_\_\_\_.  
(A trustee will be appointed if you are unable to secure one on your own)

Member's address: \_\_\_\_\_.

Member's phone number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_.

I, as a member of ILCC, hereby understand and agree to the rules and regulations governing the rental of ILCC property and forfeit deposit upon cancellation of this engagement.

Member's Signature: \_\_\_\_\_, Date: \_\_\_\_\_.

## Indian Lake Community Club Clubhouse Bar Application

Members requiring a bar must fill out this application completely, we apologize for duplicate questions, this information must be presented to ILCC bar trustee for proper service.

Name of member making request: \_\_\_\_\_.

1. Type of engagement: \_\_\_\_\_.  
(Wedding, anniversary, birthday, ect.)

a) Date: \_\_\_\_\_.  
(Include day – Sat. Sun. ect.)

b) Time: from \_\_\_\_\_ to \_\_\_\_\_.  
(Five hour maximum per party)

c) Estimated number of drinking age adults: \_\_\_\_\_.  
(Must be 21 or older)

### Bar Options and Payment (Check one):

1.  Stick Count - Bartender will keep a running account of all drinks served, you pay the following for each type of drink ordered by guests:

a) Beer: \$2.00 per can, b) Heineken: \$3.00 per can, c) Wine: \$2.00 per glass, d) Mixed Drinks: \$3.00 per glass, e) Special Drinks: \$3.00 per glass.

Beer and wine only, is available for stick count if requested by applicant.

This option is only available for parties of 60 guests of drinking age or less, due to time restraints created by drink counting, larger crowds become unpractical for bartenders.

2.  Open Bar – Charge will be \$3.00 per adult, per hour (Bartender will count drinking age adults). This option is available for parties with over 60 guests of drinking age.

3.  Cash Bar – Applicant pays only to have bartender(s) present to service their event, guests pay for drinks individually.

For parties of 80 guests of drinking age or less, only one bartender is required at \$75.00 per party. Over 80 guests of drinking age two bartenders are required at \$150.00 (\$75.00 per bartender). All bar expenses incurred must be paid to the bartender at the conclusion of your event. We request that patrons set up their own soft drink table.